



Government of Jammu and Kashmir

GOVERNMENT MEDICAL COLLEGE, JAMMU OFFICE OF THE PRINCIPAL & DEAN

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Principal & Dean

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ADVERTISEMENT NOTICE

Subject: Recruitment of Contractual staff on vacant posts under VRDL Project (ICMR) of Department of Microbiology.

Applications are invited from eligible candidates for filling up the following vacant posts under the Medical College level **Viral Research and Diagnostic Laboratory (VRDL)** at the Department of Microbiology, Govt. Medical College purely on contractual basis for a period of 12 months which can be extended further depending upon the candidate's performance, continuation of scheme and budget grant from the funding agency.

Cadre (Number)	Upper Age Limit	Emoluments (Norms for Salary)	Eligibility	Selection Criteria
Laboratory Technician (02 Post)	35 years	Rs 20,000+HRA (Increment as admissible as per DST norms)	<ol style="list-style-type: none">Two year Diploma in MLT with four years of experience OR B.Sc MLT with three years of experience.Experience of working in Molecular Diagnostic laboratory/ Research institute will be preferred.	<ol style="list-style-type: none">Diploma in MLT = 78B.Sc MLT = 80 pointsExperience of working in Molecular Diagnostic Laboratory / Research institute = 2 per year (Max 20 points) <p>Note: Assessment to be done on Pro Rata basis</p>
Data Entry Operator (01 Post)	35 years	Rs 20,000 (Consolidated without any allowance)	<ol style="list-style-type: none">Bachelor in computer application (BCA) from a Govt. recognized institute OR Graduation with one year diploma in Computer application from a Govt. recognized institute.Preference will be given to candidates having experience of working with Epidemiological data/ Medical Databases/ DHR/ICMR portal entry from Diagnostic laboratory/ Institute.Speed of not less than 15000 key depressions per hour.	<ol style="list-style-type: none">Bachelor in Computer applications = 80.Graduation = 70 points.One year diploma in Computer applications from a Govt. recognized institute = 10 points.Experience of working with Epidemiological data/ Medical Databases/ DHR/ICMR portal entry from Diagnostic laboratory/ Institute = 2 per year (Max 20 points) <p>Note: Assessment to be done on Pro Rata basis Screening test for speed to be conducted.</p>

Multi Tasking Staff (01 Post)	35 years	Rs 18,000 (consolidated without any allowances)	1. Matriculation from a recognized Board 2. Experience of computer applications will be preferred.	1. Matriculation = 70 points. 2. Certificate in computer applications from Govt. recognized institute = 10 points. 3. Experience of working as MTS in Govt. recognized institute= 2 per year (Max 2 points). Note: Assessment to be done on Pro Rata basis Applicants having higher qualification than prescribed will not be given preference
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Note:

- Age and all other qualifications will be counted on the last date of submission of application.

The form alongwith supporting documents should reach in the office of Prof. & Head, Deptt. of Microbiology, GMC, Jammu by hand only by or before 20-02-2025.

The above engagement shall be governed by following terms & conditions:-

1. The candidate must be a resident of UT of J&K.
2. The hiring is purely on contractual basis for a period of one year which will be renewable on year to year basis subject to good performance and conduct or till the continuation of project, whichever is earlier.
3. The appointing authority shall have the right to terminate the hiring without assigning any reason.
4. The candidate shall have to give one month advance notice before resigning from the job. The contractual hiring shall be terminated any time by giving one month advance remuneration in lieu of notice.
5. The contractual hiring shall not confer any right on the candidate to claim extension or benefits or regularization.
6. The entitlement of leave, travel etc shall be governed by the rules in vogue.
7. The candidate shall have to report within 07 days from the date of issuance of selection list, along with the requisite original documents for further verification process, failing which, his/her appointment shall automatically be treated as cancelled.
8. The candidate shall have to execute a contract agreement with the Principal, GMC, Jammu/Principal Investigator, VRDL that he/she shall not claim for any regular appointment/extension in the department.
9. The hiring shall be governed by such other terms and conditions as are not specifically mentioned herein but are made applicable in case of such query.
10. The date of screening test, if any and its venue shall be notified on website of GMC, Jammu.
11. The candidates shall have to furnish an affidavit duly attested by 1st class magistrate that they shall abide by all the terms & conditions and shall not claim any right for regularization on such posts at any given point of time.
12. 1st waiting list candidate will be given preference.

The candidate shall submit the duly filled application form in the prescribed format alongwith the following self attested documents:

1. Relevant essential qualification certificate including marks cards and degree/diploma.
2. Domicile certificate.
3. Registration certificate from State & Paramedical Council.
4. Relevant experience certificate from competent authority.
5. Matriculation certificate/Date of birth certificate.
6. One passport size photograph attested by gazette officer to be affixed on application form & one spare photograph to be submitted alongwith application form.

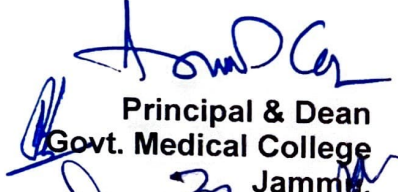
Only those candidate shall apply, who have valid registration of the Degree/Diploma with MCI/SMF/PMC.

In case of candidates with M.S.c Life Sciences/PhD Biotechnology, the degree should be from a recognized university.

General instructions:

1. No TA/DA shall be paid to the candidates.
2. Applications not accompanied with necessary supporting documents shall be rejected summarily.
3. In case, the last date fixed for receipt of application is declared holiday, next working day shall be deemed to be last date for receiving the application.
4. The application should be superscripted as application for the post of where ever applicable.

Note: Those employees, who already working under NHM, need not apply. In case they want to apply they should submit their resignation alongwith the application form.


Principal & Dean
Govt. Medical College
Jammu.
Dated: 05-02-2025

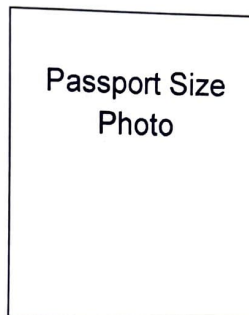
No.: GMCJ/ VRDL-Project/ 16-24

Copy to the:-

1. Administrative Secretary to Govt, Health & Medical Education, Civil Secretariat for information.
2. PPS To Joint Secretary (AN), DHR.
3. Administrator Associated Hospitals, GMC, Jammu.
4. Chief Accounts Officer, GMC, Jammu.
5. Prof. & Head, Deptt. of Microbiology, GMC, Jammu.
6. Principal Investigator, VRDL-ICMR Project, GMC, Jammu.
7. Dy. Legal Remembrancer, GMC, Jammu
8. In-charge, IT section, GMC, Jammu with the request to upload in the website.
9. Joint Director, Information Department, Jammu for wider publicity through two local newspapers of English/Hindi in Jammu Division and English /Urdu in Kashmir Division.
10. Office Copy.

FORMAT FOR APPLICATION

1. Name of the Post: _____
2. Advertisement File No. & Date: _____
3. Name of the Candidate: _____
4. Father's Name: _____
5. Date of Birth: _____
6. Age: _____
7. Category: _____
8. Permanent Address: _____
9. Address of Correspondence: _____
10. Email Address: _____
11. Phone No./ Mobile Landline No. _____
12. Qualification from High School and above:



S. No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks
1.				
2.				
3.				
4.				
5.				

13. Experience (Post Qualification):

S.No.	Post	Name of the Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility
1.						
2.						
3.						

I hereby declare that above information provided by me is correct to my knowledge and belief.

(Signature of the Candidate)

Enclosures attached: -