



Government of Jammu & Kashmir  
**HEALTH & MEDICAL EDUCATION DEPARTMENT**  
Civil Secretariat – Jammu  
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Principal,  
GMC Srinagar/ Jammu/ Anantnag  
Baramulla/ Doda/ Kathua/ Rajouri

Director,  
Health Services, Kashmir/ Jammu

No: HD/Plan/133/2017

Dated: 05-03-2021

**Subject: 06 months Certificate Courses developed by IGNOU in Geriatric Care Assistance, Home Health Assistance, Phlebotomy Assistance and General Duty Assistance for skilling of health workers.**

Sir /Madam,

Regarding the subject cited above, I am directed to enclose herewith a copy of D.O letter No. Z-28020/111/2018-AHS dated 19-01-2021 received from the Ministry of Health & Family Welfare, Government of India for favour of information and further appropriate necessary action at your end please.

Yours faithfully,

Deputy Director (Planning)

Health & Medical Education Department

Encl: 09 lvs.

College website / Notice Board -

HoDs All

DDP/8

Shank

PMC 15/3

Copy for information to the:

- PS to the Financial Commissioner, H&ME Department.

GMC Jammu

17922  
15/3/2021



भारत सरकार  
स्वास्थ्य एवं परिवार कल्याण मंत्रालय  
निर्माण भवन

GOVERNMENT OF INDIA  
MINISTRY OF HEALTH & FAMILY WELFARE  
NIRMAN BHAVAN

निपुण विनायक, भा.प्र.से.

संयुक्त सचिव

NIPUN VINAYAK, IAS

Joint Secretary

D. O. No. Z-28020/111/2018-AHS  
Dated the: 19<sup>th</sup> January, 2021

Dear Madam/Sir,

This is regarding skilling of health personnel. IGNOU has developed and launched Certificate Courses in Geriatric Care Assistance, Home Health Assistance, Phlebotomy Assistance and General Duty Assistance for skilling of health workers. These courses, of 6 month duration can be taken by students who have done 12th with Science background. The cost of the course is minimal, ranging from Rs 6000 to Rs 7500.

2. The Course content is available on the website of IGNOU and the training material has also been made available in e-gyankosh (<http://egyankosh.ac.in/handle/123456789/52804>, 52845, 52812 and 52840). 47 video clips have also been developed and uploaded on YouTube for self-learning and refresher reference by trained workers. The Information Brochure for these courses as published by IGNOU is enclosed for kind information.

3. It is requested that your State/UT may give wide publicity to these courses and encourage eligible students to undertake the same. Further details with regard to these courses may be obtained from Professor Tapan K. Jena, School of Health Sciences, IGNOU, Maidan Garhi, New Delhi-110068, (M) 09818514907 (O) 011-29572849, email: [tkjena@ignou.ac.in](mailto:tkjena@ignou.ac.in).

With regards!

Yours sincerely,

Nipun Vinayak  
(Nipun Vinayak)

Encl: As above

Principal Secretaries (Health) of All States/UTs

# LET US JOIN HANDS TO CREATE SKILLED HEALTH MANPOWER RESOURCES TO BUILD A HEALTHY NATION



- Certificate in General Duty Assistance (CGDA)- Eligibility: 12th Pass
- Certificate in Geriatric Care Assistance (CGCA)- Eligibility: 12th Pass with Science
- Certificate in Phlebotomy Assistance (CPHA)- Eligibility: 12th Pass with Science
- Certificate in Home Health Assistance (CHHA)- Eligibility: 12th Pass

The curriculum of all the four certificate courses are designed on the basis of National Skill Qualification Framework

(NSQF) guidelines. Admissions are available in both January & July cycle.

## Skill Training Cell

School of Health Sciences (SOHS)  
Indira Gandhi National Open University (IGNOU)

For more information please go to the prospectus link: <http://ignou.ac.in/userfiles/Prospectus%20for%20Skill%20Training%20Cell%2003-01-2019.pdf>



Web Portal  
[www.ignou.ac.in](http://www.ignou.ac.in)



online\_admission

For Enquiries Write to: [stc.enquiry@ignou.ac.in](mailto:stc.enquiry@ignou.ac.in) or Call 011-29571116

THE PEOPLES  
UNIVERSITY

SKILL TRAINING  
PROGRAMME  
2019



## **Skill Based Health Programmes**

- Certificate in General Duty Assistance (CGDA)
- Certificate in Geriatric Care Assistance (CGCA)
- Certificate in Phlebotomy Assistance (CPHA)
- Certificate in Home Health Assistance (CHHA)

An initiative of the Skill Training Cell

Skill Training Cell  
School of Health Sciences (SOHS)  
Indira Gandhi National Open University (IGNOU)