


Medical Record Department
Government Medical College Hospital, Jammu

Duty Roster of Admission Counter for the month of March, 2017 w.e.f. 01-03-2017 to 15-03-2017

DATE	DAY	MORNING (8AM to 2PM)	WAIT (2PM to 8PM)	NIGHT (8PM to 8AM)	10 AM To 4 PM
01-03-2017	Wednesday	Sudershan	Raman	Suresh	Shanti Saroop
02-03-2017	Thursday	Varinder	Sandeep	Raman	
03-03-2017	Friday	Vikas	Sudershan	Sunil	
04-03-2017	Saturday	Varinder	Raman	Sandeep	
05-03-2017	Sunday	Milap/Rabia	Darshan/Yograj	Raman	
06-03-2017	Monday	Sudershan	Sandeep	Varinder	
07-03-2017	Tuesday	Sudershan	Raman	Vikas	
08-03-2017	Wednesday	Varinder	Sandeep	Milap	
09-03-2017	Thursday	Sunil	Sudershan	Raman	
10-03-2017	Friday	Sudershan	Sandeep	Suresh	
11-03-2017	Saturday	Raman	Sandeep	Varinder	
12-03-2017	Sunday	Kuldev/Baby	Vikas/ Sudershan	Rajesh	
13-03-2017	Monday	Varinder	Raman	Sandeep	
14-03-2017	Tuesday	Sudershan	Suresh	Raman	
15-03-2017	Wednesday	Varinder	Sandeep	Suresh	

Mr. Shanti Saroop will attend duty in the CAC From 10.00 AM to 4.00 PM.

- NOTE:-**
1. Nobody will leave the C.A.C. till the arrival of the reliever..
 2. If the official on duty has to avail any kind of leave he/she has to make an alternative arrangement of the duty with written information to the office.
 3. Staff not on roster duty will attend routine duty w.e.f. 10 AM to 4 PM


Medical Record Officer
Govt. Medical College Hospital
Jammu

No.:-MRD/Roster/ 1369

Dated: -27/02/2017

Copy to:-

1. Administrator, Associated Hospital, Jammu for information
2. Medical Superintendent, Govt. Medical Medical College Hospital, Jammu for information
3. Deputy Medical Supdt. Govt. Medical College Hospital, Jammu for information.
4. RMO, I/c Emergency, Govt. Medical College Hospital, Jammu for information.
5. Matron, Govt. Medical College Hospital, Jammu for information.
6. I/C Central Admission Counter, GMCH Jammu for information.
7. Mr. Dewan Chand, I/c Computer Section GMC Jammu for information