

GOVERNMENT MEDICAL COLLEGE & ASSOCIATED HOSPITALS JAMMU



Subject:- Annual Performance Report of Officials (Non- Gazetted) working in Government Medical College and Associated Hospitals Jammu

CIRCULAR

It has been noticed by the Undersigned that Annual Performance Reports (APR's) of the Non- Gazetted Staff of Govt. Medical College and Its Associated Hospitals Jammu are not being processed and maintained by the concerned Controlling Officers of this institution.

APR's are required to be furnished to this office as per standing instructions laid down for the purpose in accordance with APR's Rules notified by General Administration Department vide Govt. Order No. 1311-GAD of 2001 dated 09-11-2001.

Accordingly, it is impressed upon all the Heads of Departments/ Controlling Officers to kindly furnish the Annual Performance Reports of the official of GMC and its Associated Hospitals Jammu (Non-Gazette staff) working under their control to this office immediately.

Shashi
Dr. Shashi Sudhan Sharma
Principal
Govt. Medical College
Jammu

Dated:- 21/12/2020
Shashi

No:- AHJ/2020/5705-14

Copy to the:-

1. Financial Commissioner, Health And Medical Education Department , Civil Secretariat Jammu for kind information.
2. All HODs for information and necessary action.
3. Administrator, Associated Hospitals Jammu
4. All Medical Superintendents for information and necessary action.
5. Chief Accounts Officer, GMC /SSH Jammu for information and necessary action.
6. Administrative Officer, GMC Jammu for information and necessary action
7. Accounts Officer, AHJ Jammu. for information and necessary action.
8. Principal AMT School, Jammu for information and necessary action.
9. Incharge Website GMC Jammu.
10. Office File.